

HISTORIC DOWNTOWN NORTH WILKESBORO, INC. FAÇADE GRANT APPLICATION

Property & Address: _____

Current Use / Proposed Use: _____

Applicant: _____

Owner Tenant (If "tenant," written consent of the property owner must be attached.)

Mailing Address: _____

Phone: _____ Fax: _____ E-mail: _____

Type of Façade or Landscape Improvement Proposed (description of all that apply)

Indicate materials and/or color designations as applicable.

Please feel free to attach additional pages as necessary:

Painting (approx. square footage)

See Attachment 1

Landscape Modifications

See Attachment 2

Cosmetic Alterations (moldings, etc.)

See Attachment 3

Structural Alterations

See Attachment 3

Total Estimated Cost For Façade ** \$ _____

Estimated Time to Complete Project _____

Total Project Cost \$ _____

- Drawing/sketch is attached. **Written documentation of estimate is attached.
 Site survey is attached, if improvements involve landscaping.
 Color photos of current condition is attached.
 Written consent of property owner is attached (if applicable).

- I acknowledge that I have read and understand the Design and Façade Improvement Guidelines and façade grant application procedures of the Town of North Wilkesboro and Historic Downtown North Wilkesboro, Inc., and that I will abide by the same.
- I understand that this project will need to be presented to the HDTNW Architectural Review Board **and** HDTNW Board of Directors for independent review and/or approval.
- I understand that the incentive grant must be used for the specific project and scope of work described in the application.
- I have attached project plans and specifications or other appropriate design documentation.

Signature: _____ Date: _____

SUMMARY OF STEPS FOR RECEIVING A FAÇADE GRANT

Please detach this page and keep for your records before submitting your completed application.

1. Plan your façade improvements and do your paperwork – drawings, specifications, paint samples, awning details and fabric swatches, cost estimates, contractor quotes, etc.
2. Complete the Façade Grant Application and turn it in to the Historic Downtown North Wilkesboro office at 211 Ninth Street or mail to PO Box 1703, North Wilkesboro, NC 28659.
3. **WAIT FOR APPROVAL** by the Architectural Review Board and HDTNW Board of Directors.
4. When notified that your façade design was approved, sign a contract stating you will do the work as shown in your application.
5. **AFTER YOU HAVE SIGNED THE CONTRACT** do the façade improvement work.
6. Once your work is completed, pay all the bills and submit proof of payment (copies of your paid invoices, checks, etc.) to the HDTNW office. HDTNW will have the Town issue a check for half the amount you spent – the maximum grant amount is \$2,000.
7. Call HDTNW at 667-4875 if you have any questions about the process, filling out the application, etc.

Disclaimer: Neither HDTNW nor the Town of North Wilkesboro, nor its affiliates shall be responsible for the planning, design or construction of improvements to property that is owned by the applicant. No warranties or guarantees are expressed or implied by the description of, application for or participation in the Façade Incentive Grant Program. The applicant is advised to consult with licensed and bonded architects, engineers, or building contractors before proceeding with final plans or construction.